

# KEY PENINSULA CIVIC CENTER

## BOARD MEETING MINUTES

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Date: August 10, 2023

Time: 7:06 p.m.

Meeting called to order by: Bruce Macdonald

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### IN ATTENDANCE

#### Executive Committee

Bruce Macdonald, President  
Tim Kezele, 1<sup>st</sup> VP  
MiKail Palmer, Secretary  
Herb O’Niell, Treasurer  
Ellen Le Vita, At-Large  
Caleb Lystad, At-Large

#### Board Members

Claudia Loy  
Claudia Jones  
Rachel Newhouse

#### Affiliates

Tim Kezele, KPHS  
Dale Skrivanich, Fuchsia Clu  
Stephanie Witt, Sound Refit  
Jen Bailey, Sound Refit

#### Staff – Pat Bean

Shabadrang Khalsa

Guests – Chris O’Niell

### APPROVAL OF MINUTES

Rachel Newhouse motioned that the July 2023 minutes be approved; Claudia Loy seconded. Unanimous pass.

### REPORTS

#### President – Bruce Macdonald

- Thank you to Dale, Karin, and John for their help at Art Walk
- Plans are in the works to create a capital campaign committee and a building committee – this is still in the very early stages. Want to turn fish tank area (behind Center) into a storage area.
- The fireworks stand is gone – someone was able to use it as a well house.
- The caller ID on the office phone and answering message need to be updated. Caleb will assist with updating the phone messaging system.

- Still trying to fill the kitchen position – there is one applicant so far. The ad will be open for one more week. There was discussion about best way to advertise to the community to get the word out to the most people.
- Yukon will be unavailable for 6-8 weeks beginning in September. Some extra help will be needed during this time.

#### Treasurer – Herb O’Niell

- July was a bit of a slow month, but financials look steady. There was a discussion of the amount of increase in the president’s fund. Bruce requested that the quarterly report for that account be presented in the meeting.

#### Operations Manager, Pat Bean

- Just paid federal taxes (\$2,500) and survey for water system (\$1,000)
- Shout out to Claudia Loy, Jennifer, and Stephanie for cleaning up the balcony area. Claudia noted that there are a few things left to do, but Jennifer and Stephanie will be coordinating that with Gretchen Shephard, who is with TWAA.
- Shabadrang and Bill have cleaned out the skate room
- Herb and Chris donated a new office printer – thank you!

#### Facilities – Tim Kezele

- Would like to completely clean out the closet where tables and chairs are stored over Labor Day weekend instead of refinishing the floors.
- Yukon and Bill will be working on priming and sanding the lower windows on the brick building. Mark is rebuilding the window frames.

#### **Affiliates**

KP Historical Society – The Murdoch Trust (\$86,000) has been granted – will finish the permit. Finishing work is what is left after that.

TWAA – Chris reported that the art walk was great. Children’s activity was very popular. Some additional money was raised with the addition of the bar.

#### **OLD BUSINESS**

Camera Security System – we would like to get the security system up and running asap. Cost is ~\$400 to get system back up to what it was; more expensive if we want to upgrade the system. It is \$12,000-\$13,000 to completely overhaul the system. Caleb asked if he could talk to the security company and go over some questions he has before moving forward with any solution.

Rhythm & Blues, Brats & Brews: Bruce is working on posters/advertising material. Stephanie is helping with that. Prices need to be set. Claudia suggested one fee for entrance, one fee for dinner. Price suggested: \$20 entrance and \$15 for meal.

There is a sponsor for this event – the Davis Insurance Agency has donated \$3,000.

## **NEW BUSINESS**

Grant for Exterior Restoration – the weather side of main building and weather side of annex building need to be painted, along with window work. Last year, LIC and Vaughn Library Hall got \$35,000 from Pierce County for historic preservation. Applications are accepted throughout September. Recipients will be determined in March 2024. Rachel offered to assist with the application; Herb can help as well.

Dance on February 17<sup>th</sup> – Margaritaville: It's Summer Somewhere. Stephanie has been looking for a band and making inquiries. Parrot Heads of the Puget Sound – would like to make this their February event, want to oversee a fundraising/raffle aspect, and have a booth at the event.

## **NEXT MEETING**

Next meeting will be held on September 14, 2023 at 7:00 p.m.

Meeting was adjourned at 8:30 p.m. by Bruce Macdonald