

KEY PENINSULA CIVIC CENTER

BOARD MEETING MINUTES

Date: October 12, 2023

Time: 7:06 p.m.

Meeting called to order by: Bruce Macdonald

IN ATTENDANCE

Executive Committee

Bruce Macdonald, President
Tim Kezele, 1st VP
MiKail Palmer, Secretary
Ellen Le Vita, At-Large
Herb O’Niell, Treasurer
Caleb Lystad, At-Large

Board Members

John Nichols
Dale Skrivanich
Claudia Loy
Pat Medvekus
Karin Millie

Affiliates

Tim Kezele, KPHS
Stephanie Whitt, Sound Refit
Jena Henak, KP Baptists
Dale Skrivanich, Fuchsia Club

Staff – Bill Elliott

Pat Bean
Shabadrang Khalsa

Guest Holly Lemon attended to make a request for the use of a room at the Civic Center for a local 4H club for dogs - Canine Kids. Members of the club work on care of dogs, obedience, and showmanship at fairs. All dogs must be vaccinated. This is a youth-led organization with adult leaders who oversee events. The club is currently looking for an indoor location to meet at throughout the year, and is requesting the use of the Whitmore room weekly rent-free. The day of the week is negotiable, but they want something dependable for scheduling purposes. They are very willing to do service projects at the center.

APPROVAL OF MINUTES

John Nichols motioned that the September 2023 minutes be approved; Caleb Lystad seconded. Unanimous pass.

REPORTS

President – Bruce Macdonald

- Reminder that election is coming up next month – secretary position is open.

Treasurer – Herb O’Niell

- There was a good amount of revenue in September - a lot of that is money for booths for Winter Warm-Up and ticket sales for the Rhythm and Blues event. Second half of property tax will be paid in October. A reminder was made to board members that financials are on an accrual basis, so depending on when a report is run, the numbers may look different.

Operations Manager, Pat Bean

- Very well attended skate night on Friday – brought in about \$1,200
- A two-month-long issue with Pierce County has finally been resolved regarding land use permit for events here. We have never needed one before. They were saying we need it for more than 150 people on site, even though it is our building. They ultimately decided we do not need such a permit because we are a civic center.
- Do we want to run a Winter Warm-Up ad for 8 days? Yes, we do.
- Rhythm & Blues, Brats & Brews – it looks like we brought in a profit of about \$8,000.
- Children’s Home Society – Stephanie Brennan, the current director, is moving on to a new position. It will likely be some time before a new director will be placed. Three individuals will still be working there.

Facilities – Tim Kezele

- Working on deficiencies of fire suppression system. Caleb is assisting in sorting out with AAA and fire marshal what we need to do. The bid to fix everything they want us to is about \$8,000.
- A walk-thru occurred last week with fire marshal for annual inspection. This updated annual inspection will allow events for a year without needing additional inspections.
- Gutters, roof, and drains being cleaned in preparation for winter, and trees trimmed.
- The blower is dying, so a new one has been ordered by Bill.
- A new lawn mower is also needed – Caleb said he has one to donate.
- Thank you to all who have helped to cover in Yukon’s absence.
- The hot dog giveaway during the farm tour was successful – lots of people came through and visited the museum as well.

Skate Night – Caleb Lystad

- Still working to coordinate sub-committee meeting.
- Skate night was fantastic, the new kitchen manager is awesome. Kids seem happy with menu changes.
- Quite a few new volunteers. Need to do a few background checks for new volunteers.

Affiliates

KP Baptists – still going strong. The whole building is used on Wednesday night. Pastor appreciation lunch on Sunday.

KP Historical Society – Library Hall is nearly complete – finishing coats on walls, floors, and ceiling. Final inspection in December.

Sound ReFit – things are going well – quite a few people attend regularly.

Lakebay Fuchsia Society – thanks to Tim, Bill and Pat – there were some definite yellow jacket issues in the window well. It was sprayed a couple of times and taken care of now. Winterizing of fuchsias is now happening.

TWAA – Pat was present, but no report. This is probably Pat's last meeting here – she is moving.

OLD BUSINESS

Pat's Vacation Coverage – October 19-27. Back in the office on 30th. Coverage is needed from 10 a.m. to 2 p.m. to help with questions from visitors and phone calls. A sign-up sheet was passed around for office coverage during his absence.

Elections –

- B group is up for re-election. Add Holly Baker to B list. Dale Loy and Pat to be taken off.
- Bruce, President, Tim 1st VP, Herb Treasurer, Caleb At Large, Ellen At Large.

Winter Warm-Up – NOVEMBER 11th

- Things are looking good – there is a Santa, roaming carolers, a Santa chair. Volunteer help will be needed for set-up and take down as usual.
- Dale asked if the bricks will be sold. Bruce said if someone wants to take it on, then that's fine. Rachel has the information.

It's Summer Somewhere – February 17th

- A band has been found out of Portland – The Beadheads – rock and roll and Jimmy Buffet songs. They cost \$3,000. Looking for someone to sponsor them. Tim Kezele motioned to hire the band, Dale Skrivanich seconded. Unanimous pass.
- Serving food (cheeseburgers) and drinks.

Crab Feed is scheduled for April 6th.

NEW BUSINESS

- Canine Club – Caleb Lystad motioned to approve the use of Whitmore room for one year rent-free. The contract details to be negotiated. Ellen Le Vita seconded. Unanimous pass.

NEXT MEETING

Next meeting will be held on November 9, 2023 at 7:00 p.m.

Meeting was adjourned at 8:43 p.m. by Bruce Macdonald