

KEY PENINSULA CIVIC CENTER

BOARD MEETING MINUTES

Date: February 8, 2024

Time: 7:03 p.m.

Meeting called to order by: Bruce Macdonald

IN ATTENDANCE

Executive Committee

Bruce Macdonald, President
Tim Kezele, 1st VP
MiKail Palmer, Secretary
Ellen Le Vita, At-Large
Herb O’Niell, Treasurer
Caleb Lystad, At-Large

Board Members

John Nichols
Dale Skrivanich
Karin Millie
Peggy Gablehouse
Jen Bailey
Rachel Newhouse
Claudia Loy
Holly Baker
Claudia Jones

Affiliates

Herb O’Niell, KPHS
Stephanie Whitt, Sound Refit
Jena Hanek, KP Baptists
Dale Skrivanich, Fuchsia Club
Chris O’Niell, TWAA

Staff – Pat Bean
Sarah Watkins
Stephanie Whitt

Guests – Jessica Blakely (skate night volunteer), Rick and Drew from Tom Taylor YMCA

- The Tom Taylor YMCA representatives came to present a plan that they would be interested in implementing at the Civic Center, if we are interested. They would like to offer two monthly events here, beginning in the fall. One event would be a late night event for older teens. The second event would be a play and learn event for younger families. The YMCA would take care of all needed resources for funding and volunteers. The board members present expressed general interest. This subject will require follow-up.
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APPROVAL OF MINUTES

The November 2023 minutes and January 2024 meeting minutes need to be approved. John Nichols motioned to approve both minutes, and Dale Skrivanich seconded. Unanimous pass.

REPORTS

President – Bruce Macdonald

The Civic Center has entered into an agreement with The Mustard Seed Project that we are a destination for them if they need somewhere for residents to stay temporarily. This would be in the case of a situation where their building is no longer safe for residents to remain there.

Discussion about pickleball and open gym. Pickleball is on the calendar from 10:30 a.m. to 2 p.m. on Wednesdays. There is a long-standing homeschool group that often uses the gym on Wednesdays at 1 p.m. The homeschool group will get use of the gym at 1 p.m. on the days they are using the facility. That being said, as always, the gym is open for anyone to use at this time as it is not officially rented by either group.

Treasurer – Herb O’Niell

Review of the January financials – currently \$58 ahead. Rental income is very high.

Year end and last quarter of 2023 statement from Greater Tacoma Community Foundation – added \$11,000 in last quarter.

2024 budget – **Rachel Newhouse motioned for 2024 budget to be approved. John Nichols seconded. Unanimous pass.**

Bruce revisited a past discussion on single-use rental increases. Herb shared numbers on various percentage increase scenarios. **John Nichols motioned that we increase rate of single-use rentals by 15% over previously posted 2022 rates as of March 15, 2024. Rachel Newhouse seconded. Unanimous pass.**

Operations Manager, Pat Bean

- A big shout-out to Stephanie for all her help. She is currently working and volunteering long hours on “It’s Summer Somewhere” event and our volunteer database.
- Business is busy in the office – working on upcoming events and general office duties.
- Crab Feed info is needed – need to verify date of event for advertising.
- So far, \$9,000 in sponsorships for “It’s Summer Somewhere”, \$1,800 for Livable Community Fair
- “It’s Summer Somewhere” - 168 tickets sold so far. Sarah said the kitchen and food are ready for 325 people.
- The office staff needs help from volunteers to put out flyers for events.

Facilities – Tim Kezele

- One HVAC machine is not working – Dana’s is coming on 15th to check on that. The upper balcony looks great. Rodent problem is ongoing and still being addressed.

Skate Night – Caleb Lystad –

- Skate night is going very well. More skates are needed – we want to ask Angel Guild to help finance that and get volunteers and staff coordinated shirts.
- There will be a contest among the skate night attendees for a logo design on the volunteer shirts.
- Need to set up CPR training for volunteers – will reach out to fire dept. about that.
- There is interest in extending hours of skate night for older kids and potentially playing dodgeball.

Affiliates

KP Baptists – asked about 2024 rent contracts. Awana games are coming up at end of the month.

KP Historical Society – the museum is closed right now for work on exhibits. Opening on Feb. 26th. Library building not quite finished – being outfitted right now.

Sound ReFit –. All is good, fun, and sweaty.

Lakebay Fuchsia Society – fuchsias are growing!

OLD BUSINESS

Rachel Newhouse moved to elect MiKail Palmer to the general board and appointed secretary. Ellen Le Vita seconded. Unanimous pass.

NEW BUSINESS

- Volunteer needs for "It's Summer Somewhere" were discussed.
- Facility/caretaker update – ad is on Indeed. 37 resumes received so far. Interviews will start after "It's Summer Somewhere" event.

NEXT MEETING

Next meeting will be held on March 14, 2024 at 7:00 p.m.
Meeting was adjourned at 8:42 p.m. by Bruce Macdonald