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## AGREEMENT FOR SKATE PARTY USE OF PREMISES

### EVENT

<b>Day</b>		<b>Date</b>	
<b>Hours of use</b>		<b>Hours of event</b>	

### RESPONSIBLE PARTY

<b>Organization</b>					
<b>Contact</b>					
<b>Address</b>					
<b>City</b>		<b>State</b>	WA	<b>ZIP</b>	
<b>Phone</b>		<b>Cell</b>			
<b>Email</b>					<b>Add to e-news list?</b>

### RENTAL FEES

	Rent	Deposit	Notes
<b>Standard Party – 2 hours</b> Includes gym, stage, sound system, lower balcony and skate room only	\$100.00	\$100.00	
<b>Add-ons</b>			
<b>Total</b>	\$100.00	\$100.00	

### PAYMENTS

Fees	Amount	Payment	Receipt #	Date	Initials
<b>Room</b>	\$100.00				
<b>Deposit</b>	\$100.00				
<b>Return Deposit</b>	\$100.00				

**TERMS OF AGREEMENT**

1. Renter hereby agrees to a skate party rental of the gymnasium for the agreed total rental sum of \$100.00, which is due at the time of the reservation to secure the space. In addition to the rental sum, a refundable damage and cleaning deposit in the amount of \$100.00 is due at the signing of this agreement; **separate checks, please**. This damage and cleaning deposit shall be retained by the Civic Center as security.
2. Should the renter cancel the use of the facility **more than 15 days** prior to the event, all rental and deposit fees will be returned in full. If cancelled **10-15 days** prior to the rental, the Civic Center will refund **75% of the rental fees and any deposit paid**; if the rental is cancelled **less than 10 days** prior to the event, **50% of the rental fees and any deposit paid** are refundable. *The management reserves the right to alter the cancellation policy at its sole discretion depending on the type of event.*
3. **Renter agrees to provide 1 adult supervisor for every 15 juvenile skaters. ( \_\_\_\_\_ renter initial)**
4. No skaters are allowed on the stage, in the kitchen, or the Whitmore Room. Rental is only for the gymnasium and upper balcony.
5. No chewing gum allowed.
6. No eating or drinking on the gym floor.
7. Skates are NOT allowed outside.
8. Skaters should clear the floor fifteen (15) minutes before the end of the scheduled time to allow for returning skates and clean-up. When checking out skates, please put the shoes of the skater in the cubby where the skates were stored; reverse this procedure at the end of the party.
9. The Renter agrees to Defend, Indemnify and Hold Harmless KPCCA and the KPCCA employees, officers and directors from any and all Bodily Injury or Property Damage claims occurring on, or in, the premises or facilities resulting from the use of premises or facilities by Tenant or Tenant’s quests, employees, invitees, or visitors excepting for claims resulting from the Sole negligence of the Landlord.
10. **CLEANING: Your group is responsible for cleaning up after your party. This includes picking up all litter, emptying the garbage cans on the lower balcony, and in the bathrooms to the dumpster behind the building, replacing the garbage can liners, wiping off all tables on the lower balcony, and putting the chairs back in place. The bathroom should be swept and the lower balcony vacuumed. Garbage can liners, brooms, vacuum and cleaning supplies are located in the Utility Room at the end of the lower balcony. Rags are on the shelf, along the west wall of the Utility Room. If clean-up is adequate, the Cleaning & Damage deposit will be returned. If clean-up is not adequate, a fee of \$25 per hour will be charged for cleaning and deducted from the deposit.**

By signature, the Renter and the Civic Center have executed this Agreement for Skate Party Use of premises on the day and year noted below.

SIGNATURES			
	Print Name	Signature	Date
<b>Renter</b>			
<b>Civic Center</b>	Patricia Ghiossi		